



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2020-05-27

MINUTES

SPECIAL MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2020-05-27 AT 10:00

Detailed account of the meeting proceedings is available on audio recording, which is obtainable from The Municipal Manager's Office per Request for Information (RFI)

MINUTES
SPECIAL MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY

2020-05-27

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**MINUTES OF A SPECIAL MEETING OF THE COUNCIL OF STELLENBOSCH
MUNICIPALITY HELD ON 2020-05-27 AT 10:00 VIA MS TEAMS**

PRESENT The Speaker, Cllr N Jindela [Chairperson]
The Executive Mayor, Ald G Van Deventer (Ms)
The Deputy Executive Mayor, Cllr WC Petersen (Ms)

COUNCILLORS	F Adams FJ Badenhorst FT Bangani-Menziwa (Ms) Ald PW Biscombe G Cele (Ms) PR Crawley(Ms) A Crombie (Ms) Z Dalling (Ms) R Du Toit (Ms) J Fasser A Florence AR Frazenburg E Fredericks (Ms) T Gosa E Groenewald (Ms) JG Hamilton AJ Hanekom DA Hendrickse JK Hendriks LK Horsband (Ms)	MC Johnson DD Joubert C Manuel NE Mcombring(Ms) XL Mdemka (Ms) RS Nalumango (Ms) N Olayi SA Peters MM Pietersen WF Pietersen Ald JP Serdyn (Ms) N Sinkinya (Ms) Q Smit LL Stander E Vermeulen (Ms)
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Officials: Municipal Manager (Ms G Mettler)
Chief Financial Officer (K Carolus)
Director: Corporate Services (Ms A De Beer)
Director: Infrastructure Services (D Louw)
Acting Director: Planning and Economic Development (C Alexander)
Director: Community and Protection Services (G Boshoff)
Senior Manager: Governance (Ms S De Visser)
Chief Audit Executive (F Hoosain)
Manager: Communications (S Grobbelaar)
Manager: IDP (G Cain)
Manager: Secretariat (EJ Potts)
Senior Administration Officer (Ms B Mgcushe)

1.	OPENING AND WELCOME
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The Speaker, Cllr N Jindela, welcomed everyone present to the Council meeting, which for the first time is a “virtual meeting” hosted and streamed via MS Teams.

The Speaker gently reminded the Councillors that although it is a “virtual meeting”, proper decorum must be maintained and that the Standing Rules and Orders will apply all the same as this is a formal Council meeting.

2.	MAYORAL ADDRESS
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“Good Morning, Goeie môre, Molweni, As salaam Alaikum

- Welcome to our first ever online Council!
- Our current circumstances forces us to adapt, learn new skills and adjust our normal way of doing things
- Thank you to IT team and all our officials involved for making this a possibility
- We anticipate some hick-ups but it is a significant and important step forward in transparency.
- We have been dealing with the fallout of COVID-19
- With the announcement of Level 3 Lockdown by the President, I want to remind you that along with the Metro, the entire Cape Winelands is considered a hotspot area.
 - The president indicated that additional restrictions and protocols will be applied to hotspot areas and as we are informed of the relevant information, we will communicate it to all platforms available to us.
- Busiest time and we continue to be busy with this in addition to our primary service delivery function:
 - We are donating R 300 000 in accordance with our Grant-in-aid policy to #StellenboschUnite over the next three months to help provide food for our residents in need
 - We have sourced an additional R900 000 from the Western Cape Government which will be paid to #StellenboschUnite over the next six months, bringing the total contribution to R1,2 million
 - Made available in kind services like venues, vehicles and drivers available to #StellenboschUnite to aid food distribution.
 - Installed additional water tanks and toilets in informal settlements to aid and promote hygiene.
 - Sanitizing programme of public spaces, roads taxi ranks and other frequently used spaces.

- Thank you to all the staff who remain committed to the service of our residents throughout level 5 lockdown and continuing to now.
- As an organisation, we have also been affected and I want to ensure you we are taking all steps in protecting our employees and public
- I want to remind every person that we all have a part to play in stopping the spread of the virus
 - Stay at home as much as possible – this is really difficult, but do not visit friends and family for now, if you MUST go there avoid physical contact and keep social distance
 - Keep Physical distancing – at least 1,5 metres
 - Wear your mask in public
 - Wash your hands often and regularly or use an alcohol based sanitizer
 - Avoid touching your face (Nose, mouth eyes) as much as possible
 - If you feel ill, please do not go out or go to work – stay at home and call your doctor or the provincial hotline 021 928 4102
 - We have a responsibility towards ourselves and our loved ones to do our part in stopping the spread.
- We have launched a new smartphone application – Stellenbosch Citizen App
 - New tool we are using to communicate with our residents
 - Use for public participation in future
 - Can be downloaded from Google Play Store and Apple App Store.
 - Provides great two way communication tool and new and innovative way to include our residents in transparent government.
 - Please download it and give us feedback on your experience.

Finally, sincerest condolences to those who have lost family members to the virus. May all of us take every precaution to stay safe during this time of crisis.

- Thank You”.

3.	COMMUNICATION BY THE SPEAKER
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“Good Morning to:

The Executive Mayor, Advocate Gesie Van Deventer

The Municipal Manager, Ms. Geraldine Mettler

All other Aldermen and Alderwomen

All Councillors

All Directors and Staff members present

Members of the Public and other dignitaries.

Allow me to welcome you all to this very important **Special Meeting** and also the first **Virtual Meeting of Council** called to:

- **Approve the IDP and Budget for the Financial Year 2020 / 2021**

To start the meeting - allow me to give you an Update on:

- **Covid 19 Lockdown report – Lockdown day 62**

The President's report to the Nation and Premier Alan Winde stance on the Corona Virus has reference.

Up until today the amount of people affected in RSA is 22583 and the total in Western Cape is 13 969 while the total in the Cape Winelands District is a staggering 722 people affected. The amount for the Stellenbosch District is however only 98 which, I think, includes some of our own Councillors.

Fellow Members of Council – It is important that we as the Stellenbosch Council support the National directive of **Stop the Spread** –

From March 2020 till today for 62 days we have been on lockdown - Councillors allow me to thank the Executive Mayor, Alderwoman Gesie Van Deventer and the Municipal Manager, Geraldine Mettler for steering the Stellenbosch ship during this problematic and unprecedented pandemic in their handling of the Covid 19 lockdown.

I would also like to thank all other Councillors and officials for all the hard work they are currently engaged in, in their different communities where they try to and alleviate their constituents' stress during the Covid 19 crisis.

Councillors, I, already give you a breakdown on the standings of the Covid 19 in regard of the Statistics in the Cape Winelands and particular in Stellenbosch – but may I still request from you as leaders in the different communities to please obey and request your followers to:

- Keep social distance
- Wash your hands regularly
- Sanitize where possible
- Wear a mask at all times

If we follow the above, we will indeed help **to flatten the curve in Stellenbosch** and also help saving lives. So far I can only say well done – to our Stellenbosch Community as the statistics reflects a well behaved pattern.

I am also aware that there is still communities in Stellenbosch WCO 24 area who continuously have their own meetings, and the effect is that a few of them is currently found positive on the Covid 19 and some of them is unfortunately Councillors and municipal officials.

Madam Mayor and Councillors may I bring you some sad announcements:

Regarding the bereavements I can recall the following:

- Albert Nozigagana Kondilewho – worker in the Electricity department who passed.
- Mrs Mdoda – her husband passed on during this time
- Ex Councillor – Malcolm Ngcofe from Kayamandi – who served in this Council from 1995 till May 2011 – Meneer - May your Soul Rest in Peace
- Alderman Ex Mayor of Stellenbosch – Conrad Sidego – Thank you for your contribution to the Stellenbosch Community – Rest in Peace.

Other matter of importance to note is:

Councillors – the following **Birthdays** needs your attention

- For the month of **May** were: Faith Bangani-Menziwa – 15 May, Elsabe Vermeulen on 20 May and Aldridge Frazenburg on 26 May:
- For the month of **June** the following Councillors' will celebrate their birthdays:
1st June – Quintin Smit
11th June – James Hamilton – Congratulations on your respective birthdays
- Ward offices – unless the MM has any other news – the ward offices are still closed till further notice and Administrators must liaise with their Councillors respectively.

In starting the meeting now, **focused** on the possible approval of the 2020/2021 - Budget and IDP, may I use this opportunity in **Thanking** the Executive Mayor and her team – the Mayoral Committee and the **MM and Directors** and Senior Personnel for preparing a budget of this nature today. The IDP and Budget process started 90 days ago and did go through a thorough and long consultation process with the Broader Stellenbosch. I am indeed proud of the work done by our fellow members.

- Allow me to remind you of the **Next Special Council Meeting to be held will be Friday, 12 June 2020**
- **Please note:** Councillors must immediately inform the Office of the Municipal Manager and the Speaker's Office when they suspect/confirm that they are positive for COVID-19. All officials must do the same with their supervisors and Directors.

We now move to the items on the Agenda / Ons beweeg nou na die items op die Agenda:

Please note that, in consultation with the Municipal Manager, Item 8.2, relating to the Liquor Trading By-law, is withdrawn from the Agenda.

Thank you".

4.	COMMUNICATION BY THE MUNICIPAL MANAGER
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- See notes

5.	DISCLOSURE OF INTERESTS
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NONE

6.	APPLICATIONS FOR LEAVE OF ABSENCE
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6.1 The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

N Mananga-Gugushe (Ms)	– 27 May 2020
Cllr C Moses (Ms)	– 27 May 2020
MD Oliphant	– 27 May 2020
SR Schäfer	– 27 May 2020
P Sitshoti (Ms)	– 27 May 2020

7.	STATUTORY MATTERS
7.1	APPROVAL OF THE THIRD REVIEW OF THE FOURTH GENERATION IDP 2017 – 2022

Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

27 May 2020

1. SUBJECT: APPROVAL OF THE THIRD REVIEW OF THE FOURTH GENERATION IDP 2017 – 2022**2. PURPOSE**

To submit the following to Council for adoption:

- (a) The Third Review of the Fourth Generation Integrated Development Plan (IDP) 2017 – 2022, attached as **ANNEXURE A**; and
- (b) The public participation inputs, written submissions and Provincial Government LG MTEC findings on the Draft Third Review of the Fourth Generation IDP 2017 - 2022, attached as **ANNEXURE B**.

3. DELEGATED AUTHORITY

Council.

4. EXECUTIVE SUMMARY

The Integrated Development Plan (IDP) is a 5-year Strategic Plan that is reviewed annually to accommodate changes in the municipal environment, including community priorities. It also informs the budget of the Municipality. The Third Review of the Fourth Generation IDP 2017 – 2022 details the Municipality's actions to address the needs of the community.

The Municipal IDP must be reviewed every year to ensure that:

- Municipalities and communities keep track of progress in implementing development projects and spending the municipal budget; and
- Communities are provided with an opportunity to review their needs and make possible revisions to the priorities listed in the municipal IDP.

SPECIAL COUNCIL: 2020-05-27: ITEM 7.1**RESOLVED** (majority vote)

- (a) that the Stellenbosch Municipality's Third Review of the Fourth Generation IDP 2017 – 2022, attached as **ANNEXURE A**, be adopted;
- (b) that the public participation inputs and written submissions on the Draft Third Review of the Fourth Generation 2017 – 2022, attached as **ANNEXURE B**, be noted; and
- (c) that an advertisement be placed on the official website of the Municipality, municipal notice boards and in the local newspapers notifying the public that the final Third Review of the Fourth Generation 2017 – 2022 has been adopted in Council.

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; FT Bangani-Menziwa (Ms); DA Hendrickse; LK Horsband (Ms); RS Nalumango (Ms); N Sinkinya (Ms) and LL Stander.

7.2	MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2020/2021-2022/2023
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

27 May 2020

1. **SUBJECT: MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2020/2021-2022/2023**

2. **PURPOSE**

The purpose of this report is as follows:

- (a) To consider the views/submissions of the local community in terms of Section 23(1)(a) of the Municipal Finance Management Act (Act 56 of 2003), herein after called the MFMA and to allow the Executive Mayor to respond to the views of the public as envisaged in terms of Section 23 (2) (a) and (b).
- (b) To approve the Medium Term Revenue and Expenditure Framework (inclusive of property rates charges and taxes, tariffs and service charges), annexures and amendments to the budget related policies and other policies to Council for approval in terms of Section 16(2) of the Municipal Finance Management Act, (Act 56 of 2003).
- (c) That Council specifically note and consider the need to take up external loans to fund critically needed refurbishment of infrastructure to the tune of R375 579 511 of which over the MTREF R102 779 511 will be required in year 1, R103 800 000 in year 2 and R169 000 000 in year 3 (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirms final approval of same in order for the Chief Financial Officer to attend to the necessary legislative requirements.
- (a) That Council specifically note and consider the applications for extension of the Jonkershoek and Techstel Special Rating Areas (SRA) that is in terms of paragraph 15(a) of the SRA By-Law.

3. **DELEGATED AUTHORITY
FOR APPROVAL BY MUNICIPAL COUNCIL**

4. **EXECUTIVE SUMMARY**

BUDGET

Attached as **APPENDIX 1** is an executive summary by the Accounting Officer.

SPECIAL RATINGS AREAS – NEXT FIVE YEAR TERM

The Jonkershoek and Techstel Special Rating Areas (SRA) were first established in 2015 and have been successfully operating for the past five years. The respective management bodies have now applied for their SRAs to be extended for a further period of five years, ending 30 June 2025.

There are no financial implications for the municipality. SRAs are community driven initiatives and are financed by the property owners within the boundaries of the SRA.

The municipality pays the approved budget over to the relevant management body in twelve equal, monthly instalments and recovers the money from property owners via the monthly consumer accounts. Normal credit control and debt collection processes are followed in instances of non-payment and retention is also withheld from the budget to offset any potential losses of the municipality. In the first five years of the SRAs being in operation, this measure has not been necessary.

Applications for extension of the terms are done in compliance with paragraph 15(a) of the SRA By-Law. Such council approval can only be given in terms of Chapter 1 of the By-Law. For good reason, the council may exempt the management body of the SRA from compliance with Chapter 1, which mainly deals with the process to be followed when first establishing a SRA. Such exemption is being requested by the management body of the SRA.

Full reports of both SRAs are attached hereto as Annexures 32 and 33. Sub Annexures A – D include the Application Letters, Business Plans, 5 Year Budgets and AGM Minutes.

SPECIAL COUNCIL: 2020-05-27: ITEM: 7.2

The Executive Mayor's Budget Speech is available as a separate **APPENDIX**.

RESOLVED (majority vote)

- (a) that the High Level Budget Summary, as set out in **APPENDIX 1 – PART 1 – SECTION C**; be approved;
- (b) that the Annual Budget Tables as prescribed by the Budgeting and Reporting Regulations, as set out in **APPENDIX 1 – PART 1 – SECTION D**, be approved;
- (c) that the proposed Grants-In-Aid allocations as set out in **APPENDIX 1 – PART 2 – SECTION J**, be approved;
- (d) that the three year Capital Budget for 2020/2021, 2021/2022 and 2022/2023, as set out in **APPENDIX 1 – PART 2 – SECTION N**, be approved;
- (e) that the proposed draft rates on properties in WCO24, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in **APPENDIX 3**, be approved;
- (f) that the proposed amendments to existing budget related policies and other policies as set out in **APPENDICES 4 - 28**, be approved;
- (g) that Council specifically note and consider the need to take up an external loan, needed for investment in income generating infrastructure to the amount of R375 579 511 of which R102 779 511 will be required in year 1, R103 800 000 in year 2 and R169 000 000 in year 3 (refer to Section G: High Level Budget Overview and Table A1 Budget Summary) and confirm approval of same;
- (h) that Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially;
- (i) that Council takes note of MFMA circulars 98 and 99 that was published to guide the MTREF for 2020/2021 to 2022/2023 as set out in **APPENDICES 29 – 30**;

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- (j) that Council notes the Jonkershoek and Techstel SRA applications for the extension of the SRAs for a further period of five years and exempts both management bodies in terms of paragraph 15(a) of the SRA By-Law, from compliance with the provisions of Chapter 1 of the SRA By-Law;
- (k) that Council approves the extension of the Jonkershoek and Techstel SRAs for a further period of five years beginning 1 July 2020 and ending 30 June 2025;
- (l) that Council approves the proposed five year budgets with a combined total of R30 943 773.35 (VAT included) for Jonkershoek SRA and R15 713 218.21 (VAT included) as detailed in Annexures 31 (c) and 32 (c) respectively; and
- (m) that Council takes note that the public comments and submissions were taken into account with the compilation of the final budget.

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; FT Bangani-Menziwa (Ms); G Cele(Ms); DA Hendrickse; LK Horsband (Ms); RS Nalumango (Ms); N Sinkinya (Ms) and LL Stander.

FOR FURTHER DETAILS CONTACT:

NAME	KEVIN CAROLUS
POSITION	DIRECTOR: FINANCIAL SERVICES
DIRECTORATE	FINANCIAL SERVICES
CONTACT NUMBERS	021 808 8528
E-MAIL ADDRESS	kevin.carolus@ Stellenbosch.gov.za
REPORT DATE	21 May 2020

8.	MATTERS SUBMITTED BY THE MUNICIPAL MANAGER
8.1	APPROVAL OF THE ELECTRICAL SERVICES BY-LAW AND ADMISSION OF GUILT FINES

Collaborator No:	642470
IDP KPA Ref No:	Good Governance and Compliance
Meeting Date:	27 May 2020

1. SUBJECT: APPROVAL OF THE ELECTRICAL SERVICES BY-LAW AND ADMISSION OF GUILT FINES

2. PURPOSE

To request approval from Council to finally approve the Electrical Services By-law (2017) and the appropriate Admission of Guilt Fines.

3. DELEGATED AUTHORITY

MUNICIPAL COUNCIL.

The Electrical Services By-Law is a document that must in terms of the Municipal Systems Act (Act 32 of 2000) Section 12, be adopted by Municipal Council.

4. EXECUTIVE SUMMARY

The current Electricity Supply By-Law (2013) was promulgated on 30 January 2018, but it has become necessary to review this By-Law mainly due to the municipal policy to allow the self-generation of electricity through photo voltaic or wind means.

A public participation process was followed from 24 January 2019 – 25 February 2019.

The proposed Draft Electrical Supply Services By-Law will in comparison with the existing By-law address a wider spectrum of Electrical Services management matters, thus ensuring that the Municipality conforms to its mandate in terms of the Constitution and NERSA Regulations ensuring safe and quality electrical services for its citizens.

It includes:

- a. Co-Generation
- b. Supplies to Backyard Dwellers
- c. Smart Meters
- d. Retail Wheeling
- e. Energy Efficient use
- f. Development Charges policy

A set of proposed Admission of Guilt Fines (AGF) is attached as **ANNEXURE B.**

SPECIAL COUNCIL: 2020-05-27: ITEM 8.1**RESOLVED** (majority vote)

- (a) that the content of this report be noted;
- (b) that the attached Draft Electrical Services By-law (2019) be approved and adopted by Council as the final Electrical Services By-Law;
- (c) that the Draft Electrical Services By-Law (2019), attached as **ANNEXURE A**, once approved and adopted by Council, be promulgated in the Provincial Gazette by the Directorate: Corporate Services' Legal Services team;
- (d) that the By-law becomes active upon the date that it is published in the Western Cape Provincial Gazette; and
- (e) that the proposed set of Admission of Guilt Fines (attached as **ANNEXURE B**) be accepted as the fines to be sought approval from the Chief Magistrate for this By-Law.

The following Councillors requested that their votes of dissent be minuted:

Cllrs F Adams; FT Bangani-Menziwa (Ms); DA Hendrickse; LK Horsband (Ms); RS Nalumango (Ms); N Sinkinya (Ms) and LL Stander.

FOR FURTHER DETAILS CONTACT:

NAME	Deon Louw
POSITION	Director
DIRECTORATE	Infrastructure Services
CONTACT NUMBERS	021 808 8213
E-MAIL ADDRESS	Deon.louw@ Stellenbosch.gov.za
REPORT DATE	14 April 2019

8.2	ADOPTION OF THE REVIEWED STELLENBOSCH LIQUOR TRADING HOURS BY-LAW
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Collaborator No:

IDP KPA Ref No:

Meeting Date: 27 May 2020

1. SUBJECT: ADOPTION OF THE REVIEWED STELLENBOSCH LIQUOR TRADING HOURS BY-LAW**2. PURPOSE**

To request final approval of the Reviewed Stellenbosch Liquor Trading Hours By-law by Council.

3. DELEGATED AUTHORITY

Council

4. EXECUTIVE SUMMARY

The reviewed Stellenbosch Liquor Trading Hours By-Law corrects various deficiencies in the current Liquor Trading Hours By-Law. The aforementioned By-law has now been advertised for public comments, and since no comments were received, it is now submitted for final approval.

SPECIAL COUNCIL: 2020-05-27: ITEM 8.2**THE SPEAKER RULED**

that this matter be withdrawn in order for Administration to refine the By-law by factoring in the possible impact of the COVID-19 pandemic.

FOR FURTHER DETAILS CONTACT:

NAME	Craig Alexander
POSITION	<i>Acting Director</i>
DIRECTORATE	<i>Planning & Economic Development</i>
CONTACT NUMBERS	021 808 8491
E-MAIL ADDRESS	<i>craig.alexander@ Stellenbosch.gov.za</i>
REPORT DATE	13-03-2020

8.3	MUNICIPAL SOLIDARITY FUND TOWARDS THE CURBING OF THE SPREAD AND IMPACT OF COVID-19
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Collaborator No:

IDP KPA Ref No:

Meeting Date:

Good Governance and Compliance

27 May 2020

1. SUBJECT: MUNICIPAL SOLIDARITY FUND TOWARDS THE CURBING OF THE SPREAD AND IMPACT OF COVID-19

2. PURPOSE OF REPORT

To inform Council of the SALGA Circular received on the Municipal Solidarity Fund towards the curbing of the spread and the impact of COVID-19. Council to consider the proposals contained in the circular.

3. DELEGATED AUTHORITY

Municipal Council

4. EXECUTIVE SUMMARY

The President of the Republic, His Excellency President Cyril Ramaphosa, announced the establishment of a national Solidarity Fund on 23 March 2020 to unite the nation in its response to the COVID-19 crisis. As a direct contribution from local government, SALGA proposed that municipalities consider the creation of a Municipal Solidarity Fund. This fund is envisaged to be used as a platform to mobilize and coordinate financial and in-kind contributions from councillors, municipal officials, stakeholders, civil society, as well as the general public, to contribute to a consolidated effort at a local municipal level.

SPECIAL COUNCIL: 2020-05-27: ITEM 8.3

Councillor Badenhorst requested that it be minuted for public record that, in response to the President's call for a National Solidarity Fund, the Association of the Democratic Alliance Public Representatives in Council has donated a combined total of R1,5 million from their respective salaries toward the Solidarity Fund, specifically to support struggling smme's, and that the Democratic Alliance as a political party has also donated R200 000 toward hand sanitizers for frontline workers.

Councillors of the EFF, the ACDP and the PDM reported that their public office bearers are already donating to various Covid Relief funds. (EFF councillors contribute a third of their salaries for 3 months; the ACDP councillors give 10 percent of their salaries for 3 months).

RESOLVED (majority vote with abstentions)

- (a) that Council notes the circular from Salga and notes the request to establish a municipal fund;
- (b) that it further be noted that Councillors and employees are requested to make contributions to this fund, specifically that Councillors donate the amount of the increase for the months of April, May and June to the fund;
- (c) that it further be noted that some political parties/councillors have already made contributions to the fund or other funds for the Covid-19 cause;

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- (d) that the section 12 Mayoral Fund be used as a vehicle for the contributions toward the Covid-19 cause as to avoid additional administrative costs;
 - (e) that it be noted that all contributions are voluntary and cannot be forced on to any councillor or employee, and that the amount to be donated is also personal or confidential and a voluntary amount;
 - (f) that the Chief Financial Officer takes all necessary steps to enable Councillors to pay the donations into the Mayoral Fund; and
 - (g) that all donations for the Covid-19 cause be ring-fenced in the section 12 Mayoral Fund for the Covid-19 cause.

The following Councillors requested that their votes of dissent be minuted: Cllrs DA Hendrickse; LK Horsband (Ms).

The following Councillors indicated their abstention from voting: Cllrs F Adams; FT Bangani-Menziwa (Ms); RS Nalumango (Ms); N Sinkinya (Ms) and LL Stander.

FOR FURTHER DETAILS CONTACT:

NAME	Geraldine Mettler
POSITION	Municipal Manager
DIRECTORATE	Office of the Municipal Manager
CONTACT NUMBERS	021 808 8025
E-MAIL ADDRESS	municipal.manager@ Stellenbosch.gov.za
REPORT DATE	11 May 2020

The meeting adjourned at 13:50.

CHAIRPERSON:

DATE:

Confirmed on **with/without amendments**